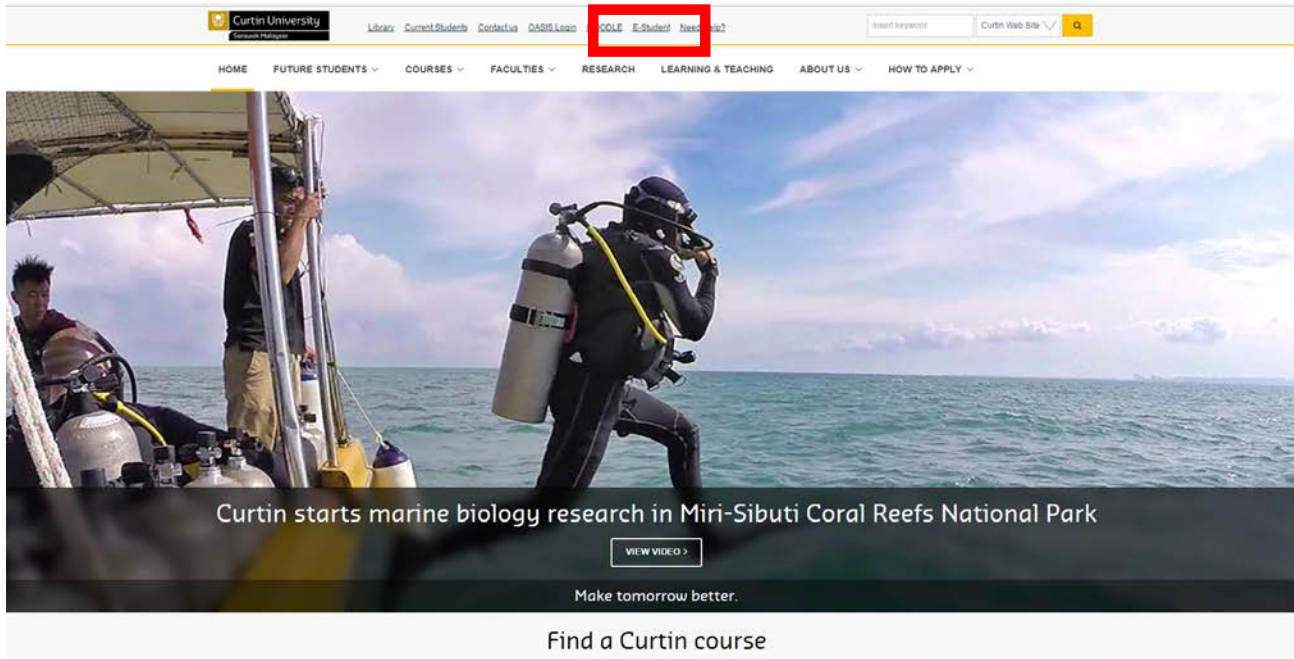


How to Apply (Returning Student)

Go to Curtin University Malaysia website and click [E-Student](#).



- At login page, type your Miri Student ID as the User Name (e.g. 700012345).
- Type your password in the **'Password'** field.
- You may reset your password by clicking **'Forgot Your Password'** . **DO NOT** copy paste the password.

* Please take note for Chinese names:-

E.g.	
Name:	Janet Ling Ting Ting
First Name:	Janet Ting Ting

- Click on the **'Log In'** button
- View and update your details.

1. REGISTER

1.1 Fill in your “Personal Details, Contact Details, Disability Details (if applicable), Citizenship and Residency Details, Terms and Conditions, History and Educational Background details”.

The screenshot shows a registration form with a progress bar at the top indicating five steps: 1. Register (highlighted), 2. Select, 3. Apply, 4. Submit, and 5. Complete. A 'Welcome Guest' button is visible in the top right corner, and a notification says 'You are applying online'. Below the progress bar, a blue box contains instructions: 'Please provide some introductory details about yourself below. Once you have finished entering your details, use the 'Proceed with Registration' button provided at the bottom of the page to continue with your registration. *Mandatory fields'. The form is divided into two main sections: 'Personal Details' and 'Email & Phone Details'. The 'Personal Details' section includes fields for Title, Given Name, Family Name, Formal Name, Date of Birth (with Day, Month, and Year dropdowns), and Gender. The 'Email & Phone Details' section includes fields for Email Address, Confirm Email Address, Home Phone, Work Phone, Mobile Phone, and FAX Number. All mandatory fields are marked with a red asterisk.

2. SELECT

2.1 Search for your [Courses at Curtin Sarawak](#) by clicking on ‘Search’.

The screenshot shows a search interface with a progress bar at the top indicating five steps: 1. Register, 2. Select (highlighted), 3. Apply, 4. Submit, and 5. Complete. A blue box contains instructions: 'Use the criteria below to search for what you would like to apply for. You can refine the search if there are too many results. When you find what you wish to apply for, select the 'Apply' button to proceed.' Below the instructions, there is a search box with the text 'Hi Dodi Esmael Horne! What do you want to study?'. A red box highlights the 'Search' button. Below the search box, there is a link for 'Advanced Search options'. At the bottom of the page, there is a red 'Cancel' button.

2.2 Select your preferred course (please ensure you select the correct “YEAR and STUDY PERIOD” and then click ‘Apply’.

E.g.

Bachelor of Engineering (Honours) - BH-ENGR Bachelor Honours Degree

[more info](#)

Year	Location	Study Period	Liability	Load Category	
2016	Miri Sarawak Campus	Semester 1	Domestic Fee Paying	Full Time	Apply

Applications accepted from
01-Sep-2015 through to 26-Feb-2016
FullTime

Year	Location	Study Period	Liability	Load Category	
2016	Miri Sarawak Campus	Semester 2	Domestic Fee Paying	Full Time	Apply

Applications accepted from
01-Sep-2015 through to 29-Jul-2016
FullTime

Bachelor of Science (Applied Geology) - B-GEOL Bachelor Pass Degree

[more info](#)

Year	Location	Study Period	Liability	Load Category	
2016	Miri Sarawak Campus	Semester 1	Domestic Fee Paying	Full Time	Apply

Applications accepted from
01-Sep-2015 through to 26-Feb-2016
FullTime

Year	Location	Study Period	Liability	Load Category	
2016	Miri Sarawak Campus	Semester 2	Domestic Fee Paying	Full Time	Apply

Applications accepted from
01-Sep-2015 through to 29-Jul-2016
FullTime

2.3 Check if you had chosen the right course then ‘Proceed with Application’

1 Check 2 Select 3 Apply 4 Submit 5 Complete

This is a summary of your current application. You can make changes by using the back button at the bottom of the page. Once you are happy with your application, use the 'Proceed with Application' button provided at the bottom of the page to create your application.

Courses

Study Package Category	Parent Study Package / Component Study Package	Availability Year	Study Period	Location	Load Category	Attendance Mode	Study Mode	Liability Category
Bachelor Honours Degree	BH-ENGR Bachelor of Engineering (Honours)	2016	Semester 1	Miri Sarawak Campus	Full Time	Internal	Normal	Domestic Fee Paying

[Back to Select an Availability](#) [Cancel](#) [Proceed with Application](#)

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3. APPLY

3.0 Application Requirements (Requirement 1-10)

3.1 Requirement 1 (upload Academic Transcripts & Award Certificate)

E.g. SPM with 1119 results, A-Level transcript, Foundation Transcripts and etc.

1 Check **2** Select **3** Apply **4** Submit **5** Complete

Please review the requirements of your application and supply the required documents.
Once you have completed all the required sections select the 'Save & Continue' button to complete your online application.

Application Requirements

Requirement 1 - Academic Record of Results

Please provide copies of your full set of academic documents. This may include transcripts, award certificate(s) and/or any other official record(s) of results. If you have completed your course and your transcript does not clearly show course completion, please provide a copy of your award certificate which states course completion. If you have international documents, you must supply copies of your original academic documents in the language of the country plus official English translations provided by an accredited translation agency or officer.

Supporting Documentation

You need to provide all documents listed below.

Award Certificate

Please upload a copy of your Award Certificate. This must be a copy of the original document or, for international students only, this may be a certified copy from a registered agent of Curtin University.

NOTE: This document requirement is a mandatory requirement and must be completed before you can submit your application.

Document Attachments

File/Note Attachment	Comment	Date	Action
SPM.pdf		05-Oct-2015	Delete

[Upload a new file ...](#)

Academic Transcripts

Please upload a copy of your transcript/s. This must be a copy of the original document or, for international students only, this may be a certified copy from a registered agent of Curtin University.

Save is document requirement is a mandatory requirement and must be completed before you can submit your application.

Document Attachments

[View all my applications](#) [Withdraw](#)

[Save & Continue](#)

3.2 Requirement 2 (Select Major)

3.3 Requirement 3 - Credit for Recognized Learning Assessment (CRL) - if you are seeking Exemptions. Please take note that there is no need to upload the same documents in CRL if you have uploaded under Req 3.1

Requirement 2 - Major for BH-ENGR

NOTE: You need to provide at least 1 answer before you can submit your application.

Select your Major

*

Requirement 3 - Credit for Recognised Learning Assessment

Credit transfer through Credit for Recognised Learning (CRL) allows you to apply for exemption from some units in your proposed course if you feel you have already successfully studied the same unit in your previous studies or achieved the same knowledge in your work experience. CRL is granted on a case by case basis and is assessed by the appropriate Faculty. You can download and complete a [Credit Transfer through Credit for Recognised Learning form](#) and upload it below. If you are new-to-Curtin and you have awards and transcripts, you must upload **colour scanned copies of the original document** in the upload fields in the 'Academic Record of Results' section. Refer to the Policy and Processing Information on the [Credit Transfer through Credit for Recognised Learning form](#) and Credit for previous study or work experience [web page for more information on CRL](#).

Please indicate if you wish to be assessed for Credit Transfer through Credit for Recognised Learning (CRL)?

Note: If you select 'Yes' you must upload a completed CRL application in the appropriate field below

Supporting Documentation

You may provide any document listed below

CRL Application

Please upload your completed Credit for Recognised Learning application form

Document Attachments

[Upload a new file ...](#)

Unit Outlines

Please upload your Unit Outline(s) of previous study that you are using to request Credit for Recognised Learning.

Document Attachments

[Upload a new file ...](#)

Work / Life Experience

If applying for credit on the basis of Work/ Life Experience, please upload the relevant information such as Statement of employment, State of duties and responsibilities, Personal Statement and Curriculum Vitae as applicable for your Credit for Recognised Learning application.

[Save](#)

Document Attachments

[View all my applications](#)

[Withdraw](#)

[Save & Continue](#)

3.4 Requirement 4 - English Language Proficiency

3.5 Requirement 5 – English Language Course (only applicable to those whose English does not meet [Curtin’s English Language requirement](#))

3.6 Requirement 6 – Malaysian Identity Card Number

Requirement 4 - English Language Proficiency

All applicants must meet Curtin's English language requirement except when applying for a Curtin English program. Please indicate which test/s you have sat or intend to sit or qualifications you have attained and upload documentary evidence below. To view the full list of [approved english qualifications](#).

NOTE: You need to provide at least 1 answer before you can submit your application.

*

Supporting Documentation

You may provide any document listed below

Please upload evidence of your English language proficiency. This must be a colour scanned copy of the original document or, for international students only, this may be a certified copy from a registered agent of Curtin University.

Document Attachments

[Upload a new file ...](#)

Requirement 5 - English Language Course

If you do not meet Curtin's English language entry requirements at time of submitting your application, do you also wish to be considered for a packaged offer with a Curtin [English Language Course](#)?

If so select 'Yes' and please continue to complete this application and you will be assessed for both courses.

Requirement 6 - IC Number

NOTE: You need to provide at least 1 answer before you can submit your application.

Please enter your IC Number *

Supporting Documentation

You need to provide all documents listed below

3.7 Requirement 7 – Race/Ethnicity

3.8 Requirement 8 – State of Origin

3.9 Requirement 9 – Next of Kin Details (compulsory to provide contact details)

3.10 Requirement 9 – Agent Details (applicable to those who applied through agent)

Requirement 7 - Race/Ethnicity
NOTE: You need to provide at least 1 answer before you can submit your application.

Please select your Race/Ethnicity *

Requirement 8 - State of Origin
NOTE: You need to provide at least 1 answer before you can submit your application.

State *

Requirement 9 - Next of Kin Details
NOTE: You need to provide at least 1 answer before you can submit your application.

Contact Name *

Relationship *

Home Phone

Mobile Phone

Requirement 10 - Are you an Agent applying on behalf of the Student?
NOTE: You need to provide at least 1 answer before you can submit your application.

*

[Save](#)

[View all my applications](#) [Withdraw](#) [Save & Continue](#)

4. SUBMIT

System will show you all the details that you have entered. You may re-enter and edit your personal details later.

The screenshot displays a five-step progress bar at the top, with steps 1 (Check), 2 (Select), and 3 (Apply) highlighted in green, and steps 4 (Submit) and 5 (Complete) in grey. Below the progress bar is a light blue box containing the following text:

These are the details for your application.
Please review this information and read the Conditions of Application And Applicant Declaration displayed below.
Once you are happy that your application information is correct, use the "Submit" button at the bottom of the page to indicate your confirmation that this information is correct and indicate that you agree to abide by the Conditions of Application And Applicant Declaration which are displayed below.

Below this is a section titled "Conditions of Application And Applicant Declaration" with a checked checkbox "I agree to the displayed" and a link "Terms & Conditions".

The next section is "Your Information" with a sub-heading "Personal Details". It contains the following information:

Full Name	Mr Dodi Esmail Home James
Date of Birth	18 April 1997
Gender	Male

Below this is another section titled "Email & Phone Details" with the following information:

Email Address	larry.ayu@courlin.edu.my
Home Phone	085 604444
Work Phone	0854939
Mobile Phone	01115210540
FAX Number	0065 604399

At the bottom of the "Email & Phone Details" section is a blue "Update" button.

5. COMPLETE

Your application has been sent to our system and we will assess it within 3 working days. We will inform you accordingly should the assessment take longer than the indicated time. If you have further enquiries, you may contact [Admissions Office](#) or call us at +60 85 443939 ext. 3867.