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FORM 3-A APPLICATION TO PARTICIPATE IN FIP FOR POSTGRADUATE (COURSEWORK) SEMESTER 2, TRIMESTER 3, 2017 ONLY

A new application is required each semester. If you wish to participate, complete all information and return signed original **together with the first instalment** before due date to:

SUBMISSION DEADLINE :

Cashier's Office Ground Floor, Building Heron 1 Curtin University, Malaysia CDT 250, 98008 Miri Sarawak	Project Management (Postgraduate Trimester 3)	-21 August 2017
	Master of Petroleum / Master of Engineering Science (Postgraduate Semester 2 by Coursework)	-21 July 2017

Student's Name : _____	Student ID : _____
Residential Address : _____	Contact No 1 : _____
_____	Contact No 2 : _____
_____	E-Mail Address : _____
Course : _____	

I wish to participate in the Fee Instalment Plan (FIP) offered by the University subject to the terms and conditions imposed by the University.

I have read and fully understood, and agreed to the terms and conditions attached herewith governing the FIP. I hereby authorize the University to debit my account with the premium payable to the University for my participation in the FIP in addition to my total course fee for the trimester.

I consent to the collection, use, processing, disclosure and retention by Curtin University and Curtin Malaysia of my personal data (and any sensitive personal data as defined by the Personal Data Protection Act 2010, where applicable) under the terms of Curtin University's Privacy Policy and the Personal Data Protection Act 2010 in Malaysia. (Please visit us at <http://www.curtin.edu.my/wp-content/uploads/2017/04/pdpa.pdf> to view our Personal Data Protection Notice in accordance to the Personal Data Protection Act 2010).

Signature : _____	Date : _____
Name : _____	
ID Number : _____	

Office Use Only :

Date Received :	DN Number :
Posted :	Posting Date :

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FEE INSTALMENT PLAN (FIP) FOR 2014 INTAKE (POSTGRADUATE BY COURSE WORK)

Students can enroll in the FIP by submitting an FIP Application Form duly completed and signed. The FIP allows the students to pay their course fees plus the premium payable in 3 equal instalments within the duration of a trimester.

Course (For 2014 intake)	Approved Trimester/Semester Fee	Instalments (inclusive of Premium)	Payment Due Date
Project Management (Trimester 3) 50 Credit Points per trimester	Total RM 5,630.00	1st –RM 1,951.75 2nd– RM 1,951.75 3rd –RM 1,951.70 RM 5,855.20	21 August 2017 30 September 2017 30 October 2017
Master of Engineering Science (Semester 1) 50 Credit Points	Total RM 7,276.00	1st –RM 2,522.35 2nd– RM 2,522.35 3rd –RM 2,522.34 RM 7,567.34	21 July 2017 30 August 2017 30 September 2017

*** This schedule is only applicable if you remain in same course.

FEE INSTALMENT PLAN (FIP) FOR 2015 INTAKE (POSTGRADUATE BY COURSE WORK)

Course (For 2015 intake)	Approved Trimester/Semester Fee	Instalments (inclusive of Premium)	Payment Due Date
Project Management (Trimester 3) 50 Credit Points per trimester	Total RM 5,912.00	1st –RM 2,050.48 2nd– RM 2,049.00 3rd –RM 2,049.00 RM 6,148.48	21 August 2017 30 September 2017 30 October 2017
Master of Engineering Science (Semester 2) 50 Credit Points	Total RM 7,640.00	1st –RM 2,648.60 2nd– RM 2,648.50 3rd –RM 2,648.50 RM 7,945.60	21 July 2017 30 August 2017 30 September 2017
Master of Petroleum (Semester 2) 100 Credit Points	Total RM 20,000.00	1st –RM 6,934.00 2nd– RM 6,933.00 3rd –RM 6,933.00 RM 20,800.00	21 July 2017 30 August 2017 30 September 2017

*** This schedule is only applicable if you remain in same course.

FEE INSTALMENT PLAN (FIP) FOR 2016 INTAKE (POSTGRADUATE BY COURSE WORK)

Course (For 2016 intake)	Approved Trimester/Semester Fee	Instalments (inclusive of Premium)	Payment Due Date
Project Management (Trimester 3) 50 Credit Points per trimester	Total RM 6,150.00	1st –RM 2,132.00 2nd– RM 2,132.00 3rd –RM 2,132.00 RM 6,396.00	21 August 2017 30 September 2017 30 October 2017
Master of Engineering Science (Semester 2) 50 Credit Points	Total RM 7,948.00	1st –RM 2,755.32 2nd– RM 2,755.30 3rd –RM 2,755.30 RM 8,265.92	21 July 2017 30 August 2017 30 September 2017
Master of Petroleum (Semester 2) 100 Credit Points	Total RM 20,000.00	1st –RM 6,934.00 2nd– RM 6,933.00 3rd –RM 6,933.00 RM 20,800.00	21 July 2017 30 August 2017 30 September 2017

*** This schedule is only applicable if you remain in same course.

FEE INSTALMENT PLAN (FIP) FOR 2017 INTAKE-INDICATIVE COURSE FEE (POSTGRADUATE BY COURSE WORK)

Course (For 2017 intake)	Approved Trimester/Semester Fee	Instalments (inclusive of Premium)	Payment Due Date
Project Management (Trimester 3) 50 Credit Points per trimester	Total RM 6,550.00	1st –RM 2,270.65 2nd– RM 2,270.65 3rd –RM 2,270.70 RM 6,812.00	21 August 2017 30 September 2017 30 October 2017
Master of Engineering Science (Semester 2) 50 Credit Points	Total RM 8,466.00	1st –RM 2,934.88 2nd– RM 2,934.88 3rd –RM 2,934.88 RM 8,804.64	21 July 2017 30 August 2017 30 September 2017
Master of Petroleum (Semester 2) 100 Credit Points	Total RM 21,268.00	1st –RM 7,372.90 2nd– RM 7,372.90 3rd –RM 7,372.92 RM 22,118.72	21 July 2017 30 August 2017 30 September 2017

*** This schedule is only applicable if you remain in same course.

Terms and conditions:

1. FIP is offered to Malaysian students only (new and existing), who are not study loan and scholarship holders, for all courses except HDR and IEP and open for application until :

Semester 1, Trimester 1 & 2 Year 2017

Project Management (Trimester 3) – 21 August 2017

Master of Petroleum / Master of Engineering Science (Semester 2) – 21 July 2017

The University shall levy a premium of 4% of the total course fee per trimester if students wish to participate in FIP. Students' account with the University shall be debited with the said premium one week before the due date of the first instalment. The rate of premium maybe changed from time to time at the absolute discretion of the University.

2. Students' course fees plus premium are to be paid in 3 equal instalments within the duration of a semester. The FIP participation is only accepted by the University if the 1st instalment has been paid no later than the application due date or upon submission of the FIP form.
3. The said premium amount may be adjusted (increased or reduced) in the event of any addition / dropping of subjects within the specified deadlines published by the Student Services of the University.
4. Past due charges from a previous trimester cannot be included in the current FIP.
5. An additional late payment penalty of RM 50 (Foundation) or RM 100 (Degree and Postgraduate) per instalment will be imposed by the University for instalment received after the due date. At the same time, access to certain campus facilities may also be barred including sitting for the final examination if students' account remains outstanding.
6. Prior participation – A new application must be submitted every trimester. Participation in FIP does not carry over from trimester to trimester. Student must apply for the FIP every trimester.
7. The University reserves the rights to review and alter any terms and conditions herein from time to time at the absolute discretion of the University.
8. The University reserves the right to terminate or end the FIP at any time the University deems fit and in the event that University decides to terminate or end the FIP, all outstanding fees become payable forthwith without any notice or demand to students and students must forthwith and immediately pay all outstanding to the University.